

NANCE COUNTY PLANNING AND ZONING COMMISSION

Meeting Minutes January 26, 2023

Agenda Item 1 – Call to Order

A meeting of the Nance County Planning & Zoning Commission (P&Z) was called to order by Chairperson Delancey at the Nance County Court House, Board of Supervisors Meeting Room on January 26, 2023 at 7:00 P.M. Meeting notice was given by publication in two previous editions of *The Nance County Journal* and two previous editions of *The Genoa Leader-Times*, and an agenda was made available at the office of the P&Z Administrator. Chairperson Delancey acknowledged the posted Open Meetings Act.

Agenda Item 2 – Roll Call

The following quorum of Commission members was present and answered roll call: Belitz, Cunningham, Delancey, Sock, and Sonderup. Also in attendance was Keith Carl from Hanna-Keelan by Zoom, and Dan Cornwell, P&Z Administrator.

Agenda Item 3 – Minutes

Minutes from the June 27, 2022 meeting were reviewed. Commissioner Sock made a motion to approve the minutes as presented. Seconded by Commissioner Sonderup. All in favor. Motion carried.

Agenda Item 4 – Old Business

- a. P&Z Commission – 2023 Member and Contact List: Cornwell reviewed the current contact list and requested any changes or updates.
- b. Cornwell welcomed new Commissioner Chris Cunningham who replaced Bret Houtby who had declined re-appointment to the Commission.
- c. Cornwell also acknowledged Commissioners Belitz and Connelly who's 3-year terms were also up had agreed and were approved by the Board of Supervisors for an additional 3-year term.

Agenda Item 5 – New Business

- a. Election of P&Z Commission Officers: Commissioner Delancey was nominated to remain as the Commission Chairperson, and Commissioner Belitz was nominated as the Co-Chairperson. All in favor. Motion carried.
- b. Review of the P7Z Commission Bylaws: The Commissioners were asked to review the current P&Z Bylaws for any updates and/or changes. Commissioner Sonderup made a motion to change the meeting beginning time from 7:30 at night to 7:00 PM in the winter months (October to April) and 8:00 PM in the summer months (May to October): Article V MEETINGS, Section 1. Seconded by Commissioner Belitz. All in favor. Motion carried.

- c. Review of the P&Z Procedures: Due to time this agenda item was tabled until the next meeting.
- d. P&Z Annual Report: Cornwell reviewed and provided a copy of the P&Z Annual Report.
- e. Discuss change to the zoning permit application: Cornwell recommended to include the following language on the current Zoning Permit: "Will an increase in services be required, e.g. utilities, school traffic control, streets, county roads, etc? YES or NO" The Commissioners agreed this language should be added to the current Zoning Permit.
- f. Comprehensive Plan Meeting #1 facilitated by Hanna-Keelan Consultant Keith Carl:
 - Greeting and Introductions
 - Comp Plan Scope of Work and Time Line
 - Census Profiles
 - Existing and Future Land Use
 - Key Issues related to existing/future land use and county economic development

Agenda Item 6 - Adjourn

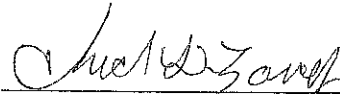
Commissioner Sonderup made a motion to adjourn the meeting. Seconded by Commissioner Sock. All in favor. Motion carried.

SUBMITTED BY:

AFFIRMED BY:



Commission Secretary



Commission Chairperson