



Nance County Board Minutes



March 9, 2021

A meeting of the County Board of Supervisors of Nance County, Nebraska was convened in open session on March 9, 2021 in the Supervisor's Room, Nance County Courthouse, Fullerton, Nebraska.

Chairman called the meeting to order at 9:15 A.M. with the following members present-Timothy Cornwell, Andrew Ditter, Robert Voichoskie, Ralph Horacek, Robert Small, Darren Nelson and Gary Juracek. Also present is County Clerk, Danette Zarek. Chairman advised those present of the open meetings act and its posting in the Supervisor's Room.

The Pledge of Allegiance was recited in the Board of Equalization meeting.

Notice of the meeting was given thereof by publication in the Nance County Journal on March 3, 2021.

Notice of the meeting was given to the Board and a receipt of their acknowledgment is on file in the Clerk's office.

Moved by Small and seconded by Voichoskie to approve the agenda.

Moved by Nelson and seconded by Voichoskie to approve minutes of the February 9, 2021 meeting.

9:17 am. Rodney Wetovick, County Attorney, present.

Moved by Horacek and seconded by Nelson to approve all salary claims submitted.

SALARY CLAIMS

GENERAL FUND	\$53,982.69
ROAD FUND	\$25,536.51

The Board reviewed and approved the Monthly Fee reports of the County Clerk in the amount of \$2,183.19; Clerk of the District Court in the amount of \$1,157.94; and County Sheriff in the amount of \$1,030.47.

Board discusses refinancing the County's existing limited county road bonds, Series 2019A, in order to achieve interest cost savings. Present is Cody Wickham with DA Davidson. The bonds would be set up in a 2 yr. call as the original bonds were. Refinancing cost is estimated to be \$34,000.00. Estimated savings is \$250,000.00. By refinancing, the interest payments would drop from \$37,500.00, every 6 months, to approximately \$11,795.00. Resolution discussed to authorize the refinancing of the bonds. Moved by Horacek and seconded by Nelson to adopt said resolution #21-5 authorizing the issuance of Limited Tax Road Refunding Bonds, Series 2021, for the purpose of refinancing the County's existing Limited Tax County Road Bonds, Series 2019A in order to achieve interest cost savings. The full resolution may be viewed at the office of the Nance County Clerk during normal business hours.

Ron Sims, Maintenance/custodian comes before the board to discuss the installation of the heating & cooling systems. HANS Service LLC has begun the installation of the units. The units are being installed lower than Sims anticipated. He did have them raise the units high enough so he could clear snow around them. It was the board's understanding that the units would be installed towards the top of the outer walls of the courthouse. Sims will discuss raising the units up. A billing for the materials was received. Sims asked what part of the budget this cost will come from. If no money in the building budget, it may have to come out of inheritance tax. Clerk will check back through the minutes and discussions to see where the cost was to paid from. Sims informed the board that he is moving the ballot box. He will pour a pad just off of the driveway to the parking lot. Vehicles dropping off at the box will pull slightly off the driveway to deposit ballots and other documents into the box. He will also install poles in front of the box to protect the box. He informs the board that the kitchen in the sheriff's office is complete. The sheriff's office is now looking to purchase a stove and microwave.

10:00 A.M. The one- & six-year road hearing is opened. Present is Tony Bernt, Hwy Superintendent, and Scott Russell, Road Foreman.

Bernt goes through each of the projects on the one- & six-year map with the board. There are 12 projects on the 1-year plan and 7 projects on the 6-year plan. Completed projects from last year's plans were projects #205, #132 & #223—The department is currently working on ditch cleaning—they began getting tarps installed on trucks hauling gravel.

RESOLUTION #21-6

Be it resolved by the Board of Supervisors of Nance County that the One- and Six-Year Road Improvement Program as prepared by Tony Bernt and attached hereto be adopted. Passed and approved this 9th day of March, 2021. Motion by Supervisor Juracek and seconded by Supervisor Nelson that the above resolution be approved. The Board Chairperson stated the motion and directed the Clerk to call the roll. Roll Call resulted as



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follows: Supervisors voting yea: Juracek, Ditter, Voichoskie, Horacek, Small, Nelson, Cornwell; Supervisors voting nay: None. Supervisors Absent: None. The Board Chairperson declared the motion carried.

Bakewell informs the board that the SRT (special response team) was called out twice in the last two weeks. The county will be reimbursed for the wages of the deputies who participated. He still hasn't received any employment applications.

Amy Prenda with the State Court Administrator's office comes to answer questions regarding the State (clerk magistrate) taking over the District Court duties. Also present is Shirley Stuart-Monroe, Nance County Clerk Magistrate. The county would be required to pay 50% of 40 hours per week at the rate of the salary of the Assistant Clerk II hired by the State. The hiring salary for this position is \$35,955.48. The State would provide all benefits for the assistant clerk II. As stated in a previous meeting the clerk of district court duties take up a lot of time from the Clerk's office and Stuart-Monroe, is willing to take over said duties. The switch could take place on May 1, 2021. Discussion held. Moved by Nelson and seconded by Horacek to enter into a 2-year agreement with the State making the clerk magistrate the ex-officio clerk of the district court. Roll Call: AYES-Nelson, Juracek, Voichoskie, Horacek, Small, Cornwell; NAYS-Ditter. Motion carried.

Larry Dix, former executive director of the Nebraska Association of County Officials (NACO), served county government tirelessly for all 93 counties throughout his 19 years with NACO. In recognition of his years of service, Nance County by resolution #21-declares September 13, 2021 as Larry Dix Day to honor him and his accomplishments. The full resolution may be viewed at the office of the Nance County Clerk during normal business hours.

SuAnn Engel, budget preparer, comes before the board to discuss preparing the budget. She presents a contract for budget services & states that the contract is for the same amount as it was for the previous year, being \$3,900.00. Moved by Nelson and seconded by Small to approve said contract. Roll Call: AYES-Nelson, Juracek, Ditter, Voichoskie, Small, Cornwell; NAYS-None; ABSTAIN-Horacek. Motion carried.

Steve Pritchard comes before the board requesting approval for the hiring of a part-time temporary employee to cover for Ashley Boryca, who will be on maternity leave 8-10 weeks beginning in May. Board approves.

The personnel policy review committee of Cornwell, Horacek & Ditter met with SuAnn Engel, Tony Bernt and Scott Russell to discuss wages for employees who are called in to work on holidays. The current employee handbook is interpreted differently by different employees. The committee recommends that the employee handbook "Holidays" section include the following wording:

A nonexempt employee **scheduled to work** on a designated paid holiday (such as sheriff's deputies) will receive scheduled hours of holiday pay at employee's regular rate of pay, plus compensation for hours actually worked on said holiday at the rate of one-half times their regular rate.

A nonexempt employee **called in to work** on a designated paid holiday will receive holiday pay at employee's regular rate of pay, plus compensation for hours actually worked on said holiday at their regularly rate of pay.

RESOLUTION #21-8

BE IT RESOLVED that the Nance County Board of Supervisors, upon recommendation from the Personnel Policy Review committee, hereby repeals and replaces the previous Holidays section of the Nance County Personnel Policy, and adopts the clarified Holiday Pay policy of the Holidays section, attached hereto to this resolution, to clarify the rate of pay for personnel who are scheduled to work on holidays, and those who are called out to work on holidays.

THEREFORE, upon a vote in the affirmative, the attached Holiday pay policy, as set out in the Holidays section, shall become the official policy of the Nance Count Employee Personnel Policy with regard to Holiday pay, and said policy shall be appended thereto, and marked (as amended March 9, 2021).

Moved by Nelson and seconded by Horacek to adopt said resolution.

11:28 Moved by Juracek and seconded by Voichoskie to go into executive session to discuss personnel. 11:59 Moved by Ditter and seconded by Horacek to go out of executive session. Chairman states that no action was taken during the closed session.

Moved by Horacek and seconded by Small to adjourn.

All motions, except where specified, had the following roll call vote: AYES-Ditter, Voichoskie, Horacek, Juracek, Small, Nelson, Cornwell; NAYS-None; Motion carried.



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Chairman

Danette Zarek
County Clerk